

RAID UK & MALTA – INSTRUCTOR XOVER PROCEDURE CHECKLIST

This checklist is to be completed jointly by the INSTRUCTOR TRAINER:

NAME OF IT:

NAME OF CANDIDATE:

CANDIDATE CENTRE:

DATE OF ASSESEMENT:

This section should be completed by the IT or an appropriate person prior to the xOver.

PRIOR TO STARTING	Initial	DATE
Seek permission from RAID UK & Malta		
Complete and submit the Credit Allocation Sheet		
Submit; Certs, Experience logs, Insurance and HSE Medical.		
<i>RUK will issue all relevant credits</i>		
Candidate needs to register online		
Candidate needs to upload valid photo		
Candidate logs ONE accumulative dive – IT verifies logs		
Candidate completes; OW20, Nitrox Inst, Deep40 Inst, IDP, IE		
Candidate completes ALL chosen specialty instructor levels		

INFORMATION TO COVER ON THE FIRST DAY

PRESENT	Initial	DATE
xOver Powerpoint Presentation:		
Standards Overview		
Online Quality Assurance Demonstration		
Dive Centre Allocation, Instructor Allocation, Student Allocation		
Sign off procedures		
Mini teaching presentation (new model) OW20 missed questions		
Skill to be done in the pool		

CONFINED WATER	Pass?	Initial	DATE
Earn your fins	n/a		
xOver skill circuit			
Rescue workshop			
Optional CW teaching skill			
Buoyancy control			
Equipment adequate & in test?			

INFORMATION TO COVER ON DAY 2 / 3

OPEN WATER	Pass?	Initial	DATE
Openwater teaching presentation			
Makeup OW teaching presentation			
Deep/Nitrox Workshop:			
- Dive plan			
- Optimum gas selection			
- Cylinder labelling			
- Skills & failures			
- Basic stage handling			
- Certified assistant use			
ADDITIONAL LEVELS	Pass?	Initial	DATE
Specialty _____ Instructor Assessment			
Specialty _____ Instructor Assessment			
Specialty _____ Instructor Assessment			
Specialty _____ Instructor Assessment			
Specialty _____ Instructor Assessment			
Specialty _____ Instructor Assessment			

SIGN OFF	Initial	DATE
Candidate and IT sign off complete for: OW20, Nitrox Instructor, Deep 40 Instructor, IDP.		
Candidate and IT sign of complete for ALL Specialty Instructor levels.		
Instruct Candidate to change dive centre to RAID UK & Malta.		
Complete completion questionnaire online.		

Consultation, Certification & Feedback	Initial	DATE
The xOver candidate has successfully crossed over: the IDP & IE		
The xOver candidate has successfully crossed over: Nitrox and Deep40 Instructor Levels.		
The xOver candidate has successfully attended and passed: Nitrox and Deep 40 Instructor Levels. <i>(only tick if applies)</i>		
The xOver candidate has been consulted on their performance during the RAID xOver and has: <ul style="list-style-type: none"> <input type="checkbox"/> Not passed all standards and remedial training is required prior to certification. <input type="checkbox"/> Passed all standards and will be certified <input type="checkbox"/> Passed all standards and will be certified, but some remedial training is required <input type="checkbox"/> Passed all standards and will be certified, but further levels of xOver are required: _____ _____ _____ _____ _____ _____ _____		

**Following the completion of the xOver programme
please complete the section below**

I _____ hereby state to have completed the xOver for _____
_____ successfully to RAID UK & Malta standards and have completed the full
checklist in this document.

IT Name:

Date:

IT Signature:

Notes:

